



epiq focus

eDiscovery and litigation support professional training

Audience

Litigation paralegals, document review attorneys and IT professionals

Course description

This five-day course instructs litigation support professionals on best practices for identification, preservation, collection, and processing through hands-on experience, networking with other litigation support specialists, and review of software tools used in the marketplace. Attendees are equipped with the skills they need to effectively review a case, assess its needs and make a comprehensive recommendation on how best to manage that case. Litigation paralegals, document review attorneys and IT professionals are excellent candidates for this training program.

Monday - Wednesday the class starts at 9:00 am and is adjourned by 4:30 pm. Thursday is a self-paced day - you will work on your own but the instructor will be in the training room and available. Friday is the final certification presentation and class starts at 9:00 am and will be adjourned by noon.

Dates

Los Angeles – TBD
New York City - TBD
Atlanta – April 23 – 27, 2018

Registration

Cost: \$2,200.00/person

Register online or find additional information at <http://litworks.net>.

Contact

For more information or to schedule a customized class, please contact Kimberly Grippe- Meyer, subject matter expert and national training and development manager for LitWorks. Grippe-Meyer has more than 25 years of experience in the field and has trained Fortune 500 corporations, Am Law 100 firms, government agencies and litigation service provider organizations.

Phone: (727) 940 - 6464
Email: kimberly.grippe@epiqglobal.com

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Contact legalsolutions@epiqglobal.com

Workshop sessions

- A History of Litigation Support
- Litigation Support: Then vs. Now – Two Case Studies
- Defining the Roles of Litigation Support The Civil Litigation Process
- The 2006 Federal Rules of Civil Procedure & 2015 Amendments
- FRCP – What can go wrong Under Rule 37 and relevant case opinions
- Organizational Perspective from the Law Firm, Corporation and Service Provider
- Electronic Discovery Under the EDRM
- Managing & Responding To Discovery Requests
- Using Early Case Assessment Tools
- Overview of Traditional Litigation Support Techniques & Strategies
- Relativity Overview – Best Practices in Search
- DMX Dashboard Overview
- Attorney Document Review (“DRS”)
- Machine Based Learning Technology Assisted Review
- An Overview of Brain Space and NexLP
- Effective Budgeting, Cost Containment & Cost Recovery Best Practices
- Trial Technology
- Ethics - ABA Model Rules of Professional Conduct
- Preparing and Effective and Defensible Discovery Plan

*Customized and private group training classes are also available.

About Epiq

Epiq, a global leader in the legal services industry, takes on large-scale, increasingly complex tasks for corporate counsel, law firms, and business professionals with efficiency, clarity, and confidence. Clients rely on Epiq to streamline the administration of business operations, class action and mass tort, court reporting, eDiscovery, regulatory, compliance, restructuring, and bankruptcy matters. Epiq subject-matter experts and technologies create efficiency through expertise and deliver confidence to high-performing clients around the world. Learn more at www.epiqglobal.com.

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